Environmental Policy

Itiviti Group AB

Table of Contents

Environmental Objectives

Itiviti Group shall take responsibility for the company's environmental impact. Decisions should be made with consideration for the environment and the company continuously strives for a reduced environmental impact. Furthermore, Itiviti shall provide open and correct environmental information.

Environmental Responsibility/Organization

Environmental responsibility is an integral part of Itiviti's organization. All employees shall actively work for and contribute to an improved environment. Itiviti's CEO is ultimately responsible for the company's environmental issues. Itiviti's environmental policy is approved by the Board of Directors.

Customers

Itiviti shall strive to meet customer expectations regarding the environmental impact of Itiviti's products.

Environmental Impact

Itiviti's business is based on standardized software with digital production. Itiviti has also chosen a fully electronic distribution process, resulting in no packaging or documentation in paper form. Additionally, with centrally located offices worldwide, many customers can be easily reached by foot. The impact on the environment is therefore primarily related to energy consumption in the Itiviti's offices and personnel air travel.

Guidelines for Itiviti's Environmental Work

Below are the guidelines set up by Itiviti for its global environmental work:

– Sorting at source and recycling as much as possible, for example paper, glass, plastics, toners, metal, batteries and other hazardous waste. Disposable packages should if possible be avoided.
– Strive to reduce energy consumption, for example with more efficient lighting and switching off electronic equipment when not in use.
– New computers bought should, if possible, be environmentally friendly.
– Send documents electronically instead of by mail. For example invoices should, if possible, be sent electronically.
– Avoid printing, if necessary to print primarily use the functionality for printing on both sides.
– Use electronic equipment for virtual meetings to reduce traveling.
– If possible, and when the time required to travel is reasonable, use environmentally friendly transport, for example bicycle, train or bus.

– Traveling by taxi should be minimized and if necessary, choose an environmentally friendly taxi company if possible.
– If choosing between equal suppliers, the most environmental-friendly supplier should be chosen, assuming this is possible to determine.

Applicability

This policy applies to all employees of Itiviti Group AB and its subsidiaries. In cases where national regulations cause difficulties regarding the implementation of or differs from the content of this policy, national regulations shall rule in those areas. Other parts of this policy shall still be valid.